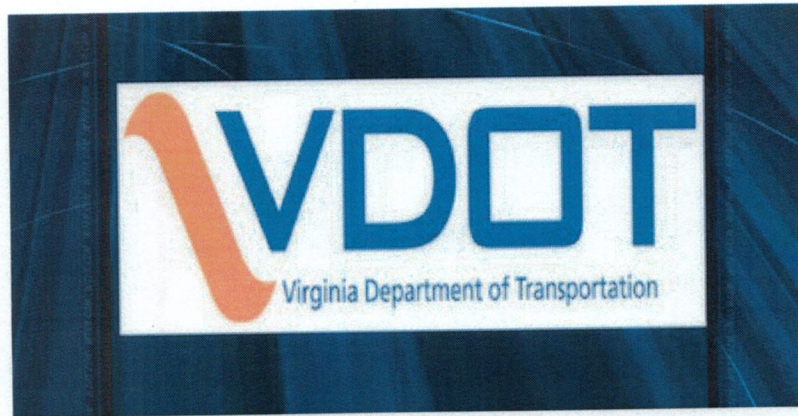


**VIRGINIA DEPARTMENT OF TRANSPORTATION**





VDOT Call Center - 1-800-367-ROAD

## South Hill Residency – Richmond District

### **LUNENBURG COUNTY**

BOS Meeting – January 10, 2019

#### **Maintenance Forces**

- Repaired mailboxes damaged by snow removal.
- Checked all routes for maintenance and safety issues.
- Machined and hauled stone on various routes as needed.
- Monitor and patched potholes on various routes as needed.
- Repaired and replaced cross pipes on various routes.
- Repaired shoulders on various routes.
- Repaired driveways and cleaned ditches as needed.
- Performed litter patrol and routine maintenance on various routes.



**LUNENBURG COUNTY SCHOOL BOARD**



# Lunenburg County Public Schools

2018-19

## Revenue - Expenditure Report

12/31/2018					
	Budgeted	Revenue		Balance	Percent Received
		Current Month	Fiscal Year-to-Date		
State Sales Tax	1,758,214	151,106.00	672,866.12	1,085,347.88	38.27%
State Funds	9,478,785	698,767.54	4,130,218.02	5,348,566.98	43.57%
Federal Funds	1,842,609	171,163.69	480,120.02	1,362,488.98	26.06%
**County Funds	3,740,000		0.00	3,740,000.00	0.00%
***Other Funds	468,724	2,288.95	118,305.76	350,418.24	25.24%
Total Revenue	17,288,332	1,023,326.18	5,401,509.92	11,886,822.08	31.24%

\*\* County Funds are used each month as needed to cover the difference between revenue and expenditures.

	Budgeted*	Expenditures		Balance	Percent Used	CODE
		Current Month	Fiscal Year-to-Date			
Instruction	11,916,312	956,426.15	4,176,325.75	7,739,986.25	35.05%	
Textbooks	180,000	-	25,747.82	154,252.18	14.30%	
Total Instruction	12,096,312	956,426.15	4,202,073.57	7,894,238.43	34.74%	61000
Adm. Att & Health	798,752	62,715.96	444,592.40	354,159.60	55.66%	62000
Transportation	948,840	92,902.41	466,263.61	482,576.39	49.14%	63000
Maintenance	1,512,729	124,197.66	744,775.77	767,953.23	49.23%	64000
School Food	961,699	75,288.18	366,767.18	594,931.82	38.14%	65000
Facilities	-	-	-	-	0.00%	66000
Debt Service	380,000	-	-	380,000.00	0.00%	67000
Technology	590,000	41,818.26	323,721.32	266,278.68	54.87%	68000
Total Expenditures	17,288,332	1,353,348.62	6,548,193.85	10,740,138.15	37.88%	

\* NOTE: Subject to revision



# **County Office and Department Reports**



**Landfill Liaison Report**  
**January 3, 2019**  
**December 2018 Report**

**CFS Landfill:**

1. CFS received their permit to operate (PTO) the new cell on Friday, December 21, 2018.
2. They opened the new cell on December 24, 2018. They began with the 12 foot layer of fluff trash before using the compactor.
3. Since entering the new cell they have consistently kept three days of cover dirt at the working face. This meets DEQ requirements and allows for three days of cover during a bad weather event.
4. They are using a temporary leachate pond until the holding tanks arrive and are put into service.
5. The scale company has worked on the scales on two different occasions this month per the Department of Weights and Measures. The problems were faulty load cells and heavy mud deposits under the scale.

**Citizens Complaints:**

1. Mr. Burgess called with an odor complaint. The contractor was widening the access road to the new cell and per the construction documents dug into the edge of the old landfill (Permit #227). The exposed trash was hauled up to the working face and mixed in with the regular trash causing the odor issue. When the cover was applied for the day the smell dissipated.

**Comments:**

1. The new cell has created an environment that is a more efficient and professional operation.

**Convenience Sites:**

1. This month brought some interesting problems to the hauling side. We had a snowstorm and bitter temperatures early in the month that hindered hauling from the sites. We continue having rain events that slow down the hauling operations.
2. The holiday always creates more can pulls than normal. We seemed to have survived the holidays with a few overfilled cans and trash on the ground.

**Citizens Complaints:**

n/a



**Comments:**

1. CFS needs to make repairs to the #2 compactor can from the Nutbush site. I have been in contact with them concerning the issue.





Lunenburg County Sheriff's Office  
Report To The Board Of Supervisors  
December 2018



Jury Summons Served	53
Subpoenas Served	68
Criminal Warrants & Summons Served	21
Levies Executed	0
Other Civil Process	140
Accident Investigations	0
Traffic Summons	46
Protective Orders	15
DUI Arrests	0
Inmates Transported	12
Mental Patients	5
Extraditions	0
Circuit Court Days	4
General Court Days	3
J&DR Court Days	3

**Expense Report**

Dues	\$0.00
Postage	\$0.00
Office Supplies	\$718.67
Telephone	\$468.50
Contracts (Maintenance & Repairs)	\$122.48
Police Supplies	\$0.00
Vehicle Maintenance & Repairs	\$892.89
Fuel	(November) \$2,107.99
Gallons of Fuel Use	948

Marshall A. Townsend Jr  
Arthur Townsend, Jr.  
Sheriff, Lunenburg County

1/3/19  
Date



BOARD OF SUPERVISORS

Charles R. Slayton, CHAIRMAN  
Election District 4

Frank W. Bacon, VICE-CHAIRMAN  
Election District 3

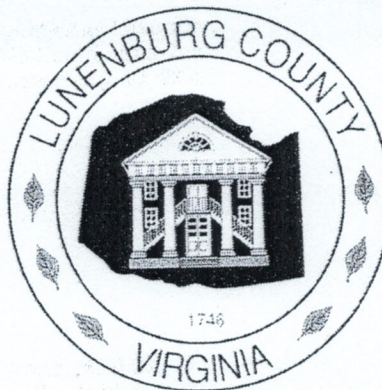
T. Wayne Hoover  
Election District 1

Mike Hankins  
Election District 2

Edward Pennington  
Election District 5

Alvester L. Edmonds  
Election District 6

Robert G. Zava  
Election District 7



Lunenburg County Administration  
11413 Courthouse Road  
Lunenburg, VA 23952

Tracy M. Gee  
County Administrator

Telephone: (434) 696-2142  
Facsimile: (434) 696-1798

Animal Control Report to the Board of Supervisors

Date: 1-2-2019

The following activities were conducted by Animal Control during the month of December 2018:

<u>5</u> Stray Cat(s) Picked Up	\$ <u>50<sup>00</sup></u> Surrender Fees
<u>20</u> Stray Dog(s) Picked Up	\$ <u>345<sup>00</sup></u> Impoundment Fees
<u>    </u> Injured or Ill Cat(s)	\$ <u>          </u> Adoption Fees
<u>1</u> Injured or Ill Dog(s)	
<u>15</u> Cat Calls Dispatched	\$ <u>395<sup>00</sup></u> <b>Total Fees Collected</b>
<u>55</u> Dog Calls Dispatched	
<u>1</u> Cats, Surrendered by Owner	
<u>9</u> Dogs, Surrendered by Owner	
<u>    </u> Cat Bite	
<u>1</u> Dog Bite	
<u>2</u> Cat(s) Euthanized	<u>17</u> Dog(s) Transferred to SPCA
<u>3</u> Dog(s) Euthanized	<u>7</u> Cat(s) Transferred to SPCA
<u>10</u> Cat Trap(s) Set	<u>2</u> Wildlife Calls
<u>8</u> Dog Trap(s) Set	<u>5</u> <u>AG Animal</u>
<u>    </u> Summons Issued	
<u>1</u> Animal(s) Released to ACO	
<u>    </u> Expired at Shelter and/or DOA	
<u>133</u> Telephone Calls for Animal Issues	
<u>15</u> Check License	
<u>    </u> Lost Cat(s) - Incoming Calls	
<u>10</u> Lost Dog(s) - Incoming Calls	
<u>    </u> Cat(s) Returned to Owner	
<u>10</u> Dog(s) Returned to Owner	
<u>1</u> Quarantine	
<u>    </u> Adoption—Dogs	
<u>    </u> Adoption—Cats	

37 **Total Number of Animals Handled**

D. Ray Elliott  
D. Ray Elliott  
Animal Control Officer



# **Nominations and Appointments**



# DEPARTMENT OF SOCIAL SERVICES

## LOCAL ADMINISTRATIVE BOARD - Lunenburg County Administrator, Tracy Gee

ADVISORY BOARD MEMBERS - 4 year terms, limit of 2 consecutive terms

<u>MEMBER</u>	<u>DISTRICT</u>	<u>TERM EXPIRES:</u>
VACANT	DISTRICT #1 PLYMOUTH	12/31/2019
Luther Drummond, Jr. 12689 Plank Road Kenbridge, VA 23944	DISTRICT #2 BROWN'S STORE	12/31/2019 filling unexpired term & new term eff. 1-1-16
Patricia Harper-Tunley 2509 UNITY ROAD Kenbridge, VA 23944 (470) 230-9835	DISTRICT #3 BEAVER CREEK phtunley@gmail.com	12/31/2020 1st term effective 1/2017
Charles R. Slayton 163 Tuckers Road Keysville, VA 23947 (434) 736-9558	DISTRICT #4 REHOBOTH (BOS Liaison)	12/31/2019 2nd term starts 1-1-16
VACANT	DISTRICT #4	12/31/2019
VACANT	DISTRICT #5 LOVE'S MILL	12/31/2020
VACANT	DISTRICT #6 HOUNDS CREEK	12/31/2020
Mary Beth Gregory 319 Bethel Church Road Green Bay, VA 23942 696-3595	DISTRICT #7 MEHERRIN RIVER	12/31/2019 2nd term starts 1-1-16



# Planning Update



**BOARD OF SUPERVISORS**

**Charles R. Slayton, CHAIRMAN**  
Election District 4

**Frank W. Bacon, VICE-CHAIRMAN**  
Election District 3

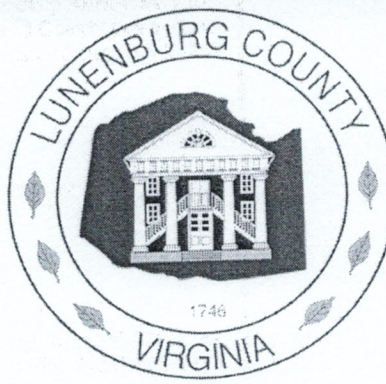
**T. Wayne Hoover**  
Election District 1

**Mike Hankins**  
Election District 2

**Edward Pennington**  
Election District 5

**Alvester L. Edmonds**  
Election District 6

**Robert G. Zava**  
Election District 7



Lunenburg County Administration  
11413 Courthouse Road  
Lunenburg, VA 23952

**Tracy M. Gee**  
County Administrator

Telephone: (434) 696-2142  
Facsimile: (434) 696-1798

**MEMO**

**TO: Lunenburg County Board of Supervisors**

**CC: Tracy Gee, County Administrator**

**FROM: Glenn Millican**

**DATE: 01.04.2019**

**Subject: Monthly Activity Report**

**Activities for the month of December 2018 include the following:**

- Attendance at Lunenburg Chamber of Commerce meetings.
- Continued to work on zoning ordinance modernization and conceptual development of a rural enterprise zone to provide special provisions to encourage new business formations in the county.
- Revision of applications for zoning, conditional use permits to bring them into conformance with existing ordinances
- Various other meetings and administrative duties.
- Out of office from 12.18.18 to 01.02.2019.





SHIP WITH

of Amelia | Buckingham | Charlotte | Lunenburg | Prince Edward

### Memorandum

To: Lunenburg County/Town of Kenbridge/Town of Victoria

From: André V. Gilliam, Community Development Planner

Subject: Lunenburg/Kenbridge/Victoria Comprehensive Plan Update  
Monthly Progress Report

Date: January 3, 2019

The Joint Working Committee had a meeting on Thursday, December 13<sup>th</sup> at the Victoria Town Hall at 3:30 p.m. to review the entire Draft Joint Lunenburg/Kenbridge/Victoria Comprehensive Plan Update. The Joint Working Committee provided revisions and comments that the CRC addressed, and a new revised Plan will be sent to the Committee for review at their January 10<sup>th</sup> Committee meeting.

Public Hearing dates for adoption have been delayed to a February/March timeframe.

COMMONWEALTH

VAL COUNCIL

One Mill Street, suite 202 | P.O. Box P

A 23901 | 434.392.6104 PHONE  
[r.virginiasheartland.org](http://www.virginiasheartland.org)



## CRC December 2018 Items of Interest

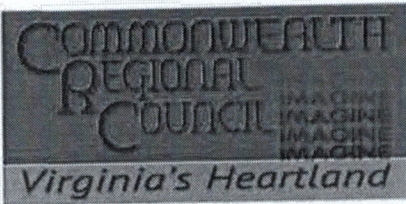
### New Ventures

- CRC staff assisted the Ward Burton Wildlife Foundation (WBWF) to apply for funding from the Virginia Environmental Endowment and a preliminary request to S.C. Johnson for funding to expand the Foundations educational programs.
- The CRC & STEPS, Inc. were notified by VHDA that the STEPS, Inc. Community Impact Grant to develop an Affordable Housing Strategic Plan for Prince Edward County was funded.
- CRC staff assisted the Town of Drakes Branch in submitting a Pre-Disaster Mitigation Grant to VDEM in November for funding to be utilized towards the cost of a new Municipal Building (including fire department).
- The CRC was notified that the **Presidential Disaster Declaration was approved for Tropical Storm Michael**. The entire state of Virginia is eligible for Hazard Mitigation Grant Program funding, and the localities covered under the declaration are eligible for Public Assistance funding to cover emergency work and the repair or replacement of facilities damaged by the storm from October 9 to October 16. Localities in the CRC Region eligible for Public Assistance Funding are Amelia, Charlotte, Lunenburg and Prince Edward Counties. The CRC is available to assist localities in applying for funding.
- CRC staff are assisting Kenbridge, Victoria & Lunenburg in developing a VHDA Community Impact Grant for funding of a Housing Needs Study focusing on Affordable Rental Units.
- Todd Gordon with the Berkley Group, provided the CRC an update on the CRC Comprehensive Economic Development Strategy (CEDS) at the December CRC Meeting.
- Next CRC Meeting date--**Wednesday, January 16, 2018 at 9:30 a.m.** The CRC will be meeting at the Farmville Library, Conference Room (1303 West Third St). The meetings are joint meetings with the County Administrators.

### Activity

- CRC Transportation Committee met in December and received a presentation from Mr. Chris Wichman, Intermodal Planning and Investment, Office of the Secretary of Transportation on an Update of VTrans – Virginia's Statewide Multimodal Transportation Plan.
- CRC staff provided a media presentation at the DEQ (hosted) combined Soil and Water Conservation District/Planning District Chesapeake Bay Implementation Plan WIP III Meeting in Remington, Virginia.
- CRC staff hosted a combined local Soil and Water Conservation Districts/CRC Chesapeake Bay Implementation Plan WIP III Meeting in Farmville, VA, to review final submissions to DEQ.
- CRC staff continue to provide funding source information and assistance to County School systems.
- Regional Emergency Planning Activities – CRC staff have drafted Debris Management Plans for Amelia, Buckingham and Charlotte and are currently collecting data to complete Lunenburg and Prince Edward drafts.
- The CRC has submitted final revisions of the CRC region's data for the development of the DEQ Chesapeake Bay Watershed Implementation Plan, Phase III to DEQ.
- Town of Charlotte Court House Evergreen Road Sidewalk Project -A Surveyor has completed the surveys of the property in the project area in order to seek VDOT approved donation of easements.
- AMT is making the final revisions to the Draft Drakes Branch Flood Protection Study to be presented to the Town of Drakes Branch.
- CRC staff are completing a report on the Community Meeting held in November for the Keysville Comprehensive Plan Update.
- Dillwyn CDBG Housing Rehabilitation Project – The Dillwyn Housing Rehabilitation Board approved bids received on 2 houses in the project area with construction to start in January 2019.





IN PARTNERSHIP WITH

The Counties of Amelia | Buckingham | Charlotte | Lunenburg | Prince Edward

**MEMORANDUM**

**TO:** Mike Hankins, Lunenburg County Representative, CRC  
Glenn Millican, Lunenburg County Planner (County Alternate, CRC)

**FROM:** Todd Fortune *Todd Fortune*  
Deputy Director

**DATE:** December 21, 2018

**SUBJECT:** CRC Staff Update – Providing Grant Writing Services to Lunenburg County School System

As part of the CRC's ongoing efforts to provide grant writing services for Lunenburg County Public Schools, the following activities have taken place since November 21, 2018:

- I am continuing to work with the Ward Burton Wildlife Foundation (WBWF) to help them secure funding for an expansion of their educational outreach program, which works with schools in Virginia's Region 8 – which includes Lunenburg County. In addition to the application to the Coca-Cola Foundation, which was submitted in late October, we assisted the WBWF on an application to the Virginia Environmental Endowment (submitted December 1) and a preliminary application to S.C. Johnson (submitted December 5).
- We expect to hear in early January whether the County's application to the Baseball Tomorrow Fund (BTF), for funds to build new baseball and softball fields for Lunenburg County Public Schools, was approved for funding.

As always, please do not hesitate to contact me if you have any questions.

cc: Melody Foster, Executive Director, CRC  
Cam Johnson, Regional Planner, CRC  
Charles Berkley, Superintendent  
Tracy Gee, County Administrator

COMMONWEALTH REGIONAL COUNCIL  
One Mill Street, Suite 101 | P.O. Box P  
Farmville, VA 23901 | 434.392.6104 PHONE  
[www.virginiashheartland.org](http://www.virginiashheartland.org)



## ADMINISTRATOR'S UPDATE

-- As necessary



# **Board of Supervisors January Meeting - 1/10/19**

## **County Administrator's Monthly Report**

### **Events in December:**

- December 5 - CRC Community Housing Research Grant meeting w/ Towns
- December 6 - VGA Board Meeting - South Hill, VA
- December 10 - office closed for snow, reopened at 11AM on 12/11
- December 12 - office Christmas Social
- December 13 - met with Dotty and Glynda at DSS
- December 13 -- Board of Supervisors meeting
- December 14 - Tracy 8hrs STO - Dr. Appointment
- December 17 - CPMT Self-audit committee meeting
- December 18 - DSS Advisory Board meeting
- December 19 - Piedmont Juvenile Detention and Jail Authority Board meetings
- December 21 - conducted joint interview at DSS
- December 24-25 - Office closed for Christmas holiday
- December 26-28 - Tracy 20hrs PTO
- December 31 - Office closed for New Year's Eve

### **Administration**

- Nicole sent out Conflict of Interest Statements for completion, please return by January 28th.

### **Airport**

- Submitted funding request for the aviation easement clearing by Hard Times Tree Service.

### **Animal Control -**

- Officer King had a death in the family and medical appointments, so Officer Elliott filled in with volunteer work before the holiday, Mr. King made it back the week after Christmas.

### **Budget & Finance -**

- Preparing reports to start on the FY2020 budget in January.

### **Building Inspection/Zoning -**

- Jamie and Glenn discussed non-compliance of property maintenance for the C.U.P. at the old Victoria livestock market, the matter has since improved.
- Researching best practices for building permits for solar facilities.

### **Building & Grounds -**

- Discussed multiple attempts to resolve a water leak at the Sheriff's Office patrol room. After many failed resolutions, we are calling in a waterproofing expert.
- The parking lot is in desperate need of patching/repaving; we are trying to fill with gravel until the weather breaks and the Airport project is funded.

### **Community/Economic Development/Planning -**

- Attended Virginia's Growth Alliance meeting in South Hill and heard a presentation from the Retail Strategies firm who did the business gaps study in the VGA, including Lunenburg.
- Continuing paperwork to move the Civil Rights in Education Heritage Trail (CRIEHT) Grant to an in-house VDOT project rather than a federal reimbursement program.
- Working with towns and Glenn to move the BEE Grant with DHCD forward.
- Attended CRC Housing Grant meeting with the Town Managers.



## **Emergency Services/Law Enforcement -**

- Law enforcement successfully located missing person, Ms. Lucy Gee, on Christmas Day.

## **Piedmont Regional Jail Authority -**

- More information regarding the costs, and how those will affect our overall contribution, for the new medical contract will be covered in upcoming Jail budget committee meetings.

## **School -**

- Had a conference call with Charles Berkley and James Abernathy regarding teacher salary increases taking effect for the remainder of the fiscal year.

## **Social Services and/or CSA-**

- Worked with Cheryl Blow to review expenditures and pool reports for CSA.
- Sat on the interview panel for the Benefits Program Supervisor position.
- Hosted the CPMT Self-audit committee meeting

## **Solid Waste -**

- Reaching out to Meridian Waste to set up a meeting to discuss the Host Agreement.
- Requested a host fee increase from RWG5, LLC. We will discuss at the meeting.

## **UPCOMING dates of interest:**

**January 10 - Board of Supervisors meeting**

**January 17 - Landfill Committee meeting**

**January 19- Meherrin VFR banquet January 18 - Office closed for Lee Jackson Day**

**January 21 - Office closed for Martin Luther King, Jr. Day**

**January 21-25 - Constitutional Officer Week**

**January 26- Kenbridge Fire banquet**

**February 9 - Victoria Fire & Rescue banquet**

### **ROTARY Four-Way Test:**

1. Is it the TRUTH?
2. Is it FAIR to all concerned?
3. Will it BUILD GOODWILL and BETTER FRIENDSHIPS?
4. Will it be BENEFICIAL to all concerned?

"Do not boast about tomorrow, for you do not know what a day may bring forth." (Proverbs 27:1)